



RENTAL APPLICATION
Hawai'i Association of REALTORS® Standard Form
Revised 10/21 (NC) For Release 5/22



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Owner/landlord complies with all Federal and State fair housing and anti-discrimination law that prohibits discrimination based upon Buyer's race; color; national origin; ancestry; religion; sex, including gender identity or expression; sexual orientation; handicap; disability; familial status; marital status; age; or human immunodeficiency virus infection.

INSTRUCTIONS: The following is an explanation of the Rental Application process:

Application:

- Each adult applicant must complete Rental Application.
- List the names of all occupants (including minors).
- There is a non-refundable application fee of \$ **25.00** per adult applicant.
(Application fee is payable to CF Properties & Management [] personal check [] cashier's check
[] cash [] money order [] electronic payment [X] VENMO)
- **Verification of employment and income** must be provided (copy of current pay stub, tax returns, bank statements, etc.).
- Provide any additional information (letters of reference, etc.).
- Picture ID required.

**** Any information missing from the Rental Application (telephone numbers, previous landlord's name, signatures, etc.) or if Rental Application fee is not received; the Rental Application will be considered **INCOMPLETE** and will **NOT** be processed.**

Submitting Rental Application: (Choose only one)

- Hand deliver or mail to management office at:
Company name and address _____
- Fax number _____
- Email directly to: Agent's name Cheryl Okamura-Fansler Agent's email address cheryl@hawaiiintel.net

**** When faxing or emailing Rental Application, please make arrangements to get monies for the Rental Application fee either dropped off, mailed to management office, or _____**

Processing:

- Once a completed Rental Application is submitted, processing time will vary depending on various factors.
- Co-signers for an applicant must provide their own completed Rental Application, fee, and verification of income.
- Rental Applications are evaluated based on credit, income qualifications, and rental history.
- Rental Application is for qualification purposes only and does not in any way guarantee the applicant that he/she will be offered this property. Applicant understands that more than one application on this rental property may be received and considered.

**** Once approved, the applicant must respond and set a time within 24 hours to sign a Rental Agreement and pay the deposit or offer to rent may be rescinded.**

**** Managing Agent may require Renter's Insurance prior to occupancy.**

At the time of signing the Rental Agreement, a picture ID is required. Payment for a security deposit is payable by [] personal check [] cashier's check [] cash [] money order [] electronic payment [] _____



RENTAL APPLICATION

Rental Application fee of \$ _____ per adult applicant. Received by: _____
Amount rec'd: \$ _____ Date: _____ Payment method: _____

Rental Property Location: **320 Liliuokalani Ave., 1901, Honolulu, HI 96815-3550** Prop Code: _____
When would you like to move in? _____ Desired length of lease _____ Monthly Rent: **\$2,250.00**

Proposed Tenants/Occupants (one application per adult)

Full Name (First MI Last): _____ SS# _____
State Driver's License# _____ State ID# _____
Phone Numbers: _____ , _____
Email address(s): _____

List all

Other Occupant: _____
Other Occupant: _____
Other Occupant: _____

Will any animals be living with you? Please explain: _____ weight/age _____

Note: Pets require prior written approval and possible additional deposit.

Housing Information:

Present Address: _____ City: _____ State: _____ Zip: _____
Landlord's Name: _____ Phone #: _____ Email address: _____
Move in date: mo _____ yr _____ Move out date: mo _____ yr _____
Amount of rent paid: \$ _____ Reason for moving: _____
Previous Address: _____ City: _____ State: _____ Zip: _____
Landlord's Name: _____ Phone #: _____ Email address: _____
Move in date: mo _____ yr _____ Move out date: mo _____ yr _____
Amount of rent paid: \$ _____ Reason for moving: _____

Personal Information:

- 1) Does anyone in your party smoke? Yes [] No []
- 2) Do you carry Renter's Insurance? Yes [] No []
The property owner carries insurance on the **dwelling only**.
- 3) Have you declared bankruptcy or had a foreclosure in the past seven (7) years? Yes [] No []
- 4) Have you had any late payments in the past year? Yes [] No []
- 5) Have you ever been evicted? Yes [] No []
If yes, explain _____
- 6) Have you ever been convicted of or pleaded guilty or "no contest" to a felony? Yes [] No []
If yes, explain _____
Have you been a party to any litigation in the past 10 years? Yes [] No []
- 7) Where did you learn about this property? _____

APPLICANT'S INITIALS & DATE

Employment Information:

Status ☐ Full Time ☐ Part Time ☐ Full Time Student ☐ Part Time Student ☐ Unemployed
 ☐ Self Employed ☐ Retired

Employer: _____ Phone #: _____

Address: _____ Supervisor: _____

Position Held: _____ How long employed? _____ Gross Monthly Income: _____

Previous Employer: _____ Phone #: _____

Address: _____ Supervisor: _____

Position Held: _____ How long employed? _____ Gross Monthly Income: _____

Other Income: \$ _____ **Source:** _____

Housing Assistance : _____ **Amount: \$** _____

Case Worker's Name: _____ Phone #: _____

Military Personnel Only:

Branch of Service: _____ Duty Station: _____ Rank: _____

Length of Service: _____ yrs. Date of Rotation: _____ Housing Allowance: _____

Position: _____ Gross Monthly Income: _____

Supervisor: _____ Telephone: _____ Cell: _____

Commanding Officer: _____ Telephone: _____ Cell: _____

Bank Data:

Bank Name: _____ Branch: _____ Checking ☐ Savings ☐

Bank Name: _____ Branch: _____ Checking ☐ Savings ☐

Auto Data:

Auto Make: _____ Model: _____ Year: _____ Color: _____ License Plate #: _____

Auto Make: _____ Model: _____ Year: _____ Color: _____ License Plate #: _____

Personal References (Hawai'i Resident Preferred):

Name: _____ Relationship: _____

Address: _____ Phone Number: _____

Name: _____ Relationship: _____

Address: _____ Phone Number: _____

Name of Nearest Living Relative: _____ Relationship: _____

Address: _____ Telephone Number: _____

E-Mail: _____

In case of emergency contact: _____ Telephone Number: _____

E-Mail: _____

I HEREBY AUTHORIZE CONSUMER REPORTING AGENCIES TO PROVIDE YOU WITH CONSUMER REPORTS RELATING TO ME. I HEREBY GIVE MY PERMISSION FOR YOU TO VERIFY ALL INFORMATION. I HEREBY CERTIFY THAT ALL THE INFORMATION IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

Applicant Signature: _____ **Date:** _____

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